



Interested applicants should submit cover letter and resume to:

**AXIS Data Solutions, A Cathedral Division**

**6851 TPC Drive, Orlando FL 32822**

[Jobs0510@cathedralcorporation.com](mailto:Jobs0510@cathedralcorporation.com)

[www.axisorlando.com](http://www.axisorlando.com)

## **Job Posting**

**Employment Opportunity** – Full Time

**Position:** Document Developer Advanced

**Reports To:** Director of Operations

**Location/Department:** Orlando - Data Department

**Summary:** Revise and/or create VB/VB.net programs for automation, correction, enhancements, and system environment changes that may also utilize SQL Databases. Work with IT staff to provide technical assistance when needed. Using GMC Inspire (PrintNet T) with scripting and imposition skills you will be responsible for developing new projects and migrating existing projects into GMC.

**Essential Duties and Responsibilities** include the following:

Review information about program intent, functions, features, data requirements, input and output requirements. Consult with internal client to prototype, refine, test, code and debug programs to meet project specifications. Perform internal and external checks and controls according to departmental procedures.

- Advanced knowledge of Visual Basic, SQL, XML, C#, and the Microsoft .NET platform
- Knowledge of GMC Inspire (PrintNet T) for document layout and scripting
- Knowledge of postal procedures and any mailing/presort software experience a plus
- Excellent written and verbal communication skills
- Strong reading comprehension
- Ability to thoroughly document programming process
- Understanding of internal and external customer needs
- Team oriented
- Attention to detail
- Strong troubleshooting skills
- Self-motivated, Demonstrate a willingness to learn and keep up with evolving technologies
- Ability to handle multiple ongoing assignments through good prioritization and time management

### **Education and Experience:**

Associate's degree (A.S.) or equivalent from two-year college or technical school; or three to five years related experience and/or training; or equivalent combination of education and experience.

**Our Culture/Environment:** AXIS Data Solutions, A Cathedral Division is a high-performance, employee-oriented organization. The daily schedule is fast paced and dynamic balanced by the need for precision and attention to detail. The department's environment is professional and team oriented. Cultivating and maintaining an excellent relationship with our clients is the key to our success!

AXIS Data Solutions, A Cathedral Division, is headquartered in Orlando, FL and specializes in electronic and print distribution of client communications. Targeted markets include financial institutions, government entities, utilities, universities and church/non-profit organizations.

We offer excellent compensation and comprehensive benefits including health, dental, vision, life, short term disability, long term disability and 401(k) with company match.

### **EEOC**

This employer is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, age, sex, religion, national origin, disability, veteran status, citizenship status, or marital status. We assure you that your opportunity for employment with this employer solely depends on your qualifications.